Annual Report 2016-17

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –
- Name of the college - **Shri Rajiv Gandhi Govt. College Banda**
- Place of the college - **Banda**
- District - **Sagar**
- Division - **Sagar**
- Year of establishment of college - **1982**
- Name and Contact details(Mail id , Phone) of Principal -
  Mob. 9300731856, email : hegcbansag@mp.gov.in
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge -
  Shri Rajiv Gandhi Govt. College Banda, Ward No. 11, Bandri Road, Banda Distt Sagar
- Date of report submission -

Part I

1. ## The Principal's Report - Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Our College got successes in different fields in the session 2016-17. In sports, youth festival and nss activities the students of the college performed very well. We are determined to up lift the performance of the students in next session too and for that infrastructure is being developed continuously.

2. Overview (1 page)
(i) Vision, Mission and Objectives of the college

Vision -

The aim of the college is educational excellence & skill development for socio-economic empowerment and to enhance the rate of employability.

Mission -

I. To inculcate the academic involvement for promotion of quality and teaching, learning and research within the institution among the teachers and students.

II. To prepare the environment in the college to develop tendency of self employability in students.

III. Collaboration with other institutions, industries and social media to improve quality of education by a relationship with corporate sectors for learning self management and personality development.

Objectives of the Institution -

This institution concerns the main objective of making the students to face the adversities of life by making them skilful and motivating them for the job oriented education.

1. Manage the curricular activities in the college campus with motivating the students for social work.

2. Create awareness to understand syllabus and subject matter.

3. Create the research environment among the teachers and students in the college.

4. Personality and skill development so that the students can establish their career confidently.

Communication of vision, mission and objectives -

> The vision, mission and objectives of the institution are communicated to staff through staff meetings, to students through group discussions and extracurricular activities like NSS, Skill development programmers, Sports etc.

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private),Parent University, UGC recognition, CPE status, etc), location & campus area

Shri Rajiv Gandhi Govt. College Banda is Govt. College affiliated to Maharaja Chhatrasal Bundelkhand University Chhatarpur (MP). It has 2f & 12B recognition by UGC. This College is located on a hilly area in Banda which is situated at right side of Bandri Road in ward No. 11. This college has a 22 acre campus area.

(iii) History of the college with significant milestones

The college was established in the year 1982. It started with Arts faculty UG classes and gradually upgraded with Commerce faculty UG classes, PG in Sociology, Political Science and Commerce and just four years back Science faculty was started.

(iv) Faculties and major discipline :-

Arts Group -

   History, Political science, Sociology, Economics, English, Hindi

Commerce -

   All Compulsory Subjects

Science -

   Chemistry, Botany, Zoology, Physics, Mathematics

3. Senior Management Team and Board of Governors

Lists the members of the senior management team-

Administrative Hierarchy

Principal - Dr. H.G. Sen

1.	Faculty Incharge	1. Prof.A.K.Rawat	-	Arts Faculty
		2. Dr. Siddharth Ganvir	-	Commerce Faculty
		3. Dr. Bhupendra Kumar	-	Science Faculty
2.	Staff Counsil Committee	1. Principal	-	Convenor
		2. Prof.A.K.Rawat	-	Secratory
		3. Other All	-	Member
3.	Semester Cell	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Siddharth Ganvir	-	Member
		3. Dr. Bhupendra Kumar	-	Member
4.	UGC & UGC Planing Board and Development Committee	1. Dr. Siddharth Ganvir	-	Convenor
		2. Dr. J.R. Singh	-	Member
		3. Dr. Bhupendra Kumar	-	Member
		4. Dr. H.R.Thakur	-	Member
5.	NAAC/Website	1. Dr. J.R. Singh	-	Convenor
		2. Dr. Bhupendra Kumar	-	Member
		3. Dr. Siddharth Ganvir	-	Member
		4. Dr. H.R.Thakur	-	Member
6.	Janbhagidari Committee	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Pratibha Jain	-	Member
		3. Dr. Siddharth Ganvir	-	Member
		4. Mr. M.K.Sirothhiya	-	Member
7.	Rusa/World Bank Committee	1. Dr. Bhupendra Kumar	-	Convenor
		2. Dr. Siddharth Ganvir	-	Member
		3. Dr. J.R. Singh	-	Member
		4. Dr. H.R.Thakur	-	Member
8.	College Development Committee (AF)	1. Principal	-	Convenor
		2. Dr. Siddharth Ganvir	-	Co Convenor
		3. Dr. J.R.Singh	-	Member
		4. Dr. Pratibha Jain	-	Member
9.	Internal Accounting and Incomtax Fixation Committee	1. Dr. Siddharth Ganvir	-	Convenor
10.	Administrative Officer	1. Dr. Siddharth Ganvir	-	Administrative Officer
		2. Dr. H.R.Thakur	-	Asst. Administrative Officer
		3. Dr.Bhupendra Kumar	-	Asst. Administrative Officer
11.	Educational Internal Quality Assurance Cell	1. Prof. A.K.Rawat	-	Convenor
		2. Dr. H.R.Thakur	-	Member
		3. Dr. J.R.Singh	-	Member
12.	Information Technology Cell	1. Dr. Bhupendra Kumar	-	Convenor
		2. Dr. Siddharth Ganvir	-	Co Convenor
		3. Shri M.K.Sirothhiya	-	Member
		4. Brijesh Soni	-	Member
13.	Collage Building	1. Dr. H.R.Thakur	-	Convenor

	Construction, Cleaning and Maintenance Committee	2. Dr.Bhupendra Kumar	-	Member
		3. Dr. Pratibha Jain	-	Member
		4. Shri M.K.Sirothhiya	-	Member
14.	Purchase Committee	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Siddharth Ganvir	-	Member
		3. Dr. Pratibha Jain	-	Member
		4. Shri M.K.Sirothhiya	-	Member
15.	Write off Committee and Attestation Committee	1. Dr. Siddharth Ganvir	-	Convenor
		2. Dr. J.R.Singh	-	Co Convenor
		3. Dr. H.R.Thakur	-	Member
		4. Dr. Pratibha Jain	-	Member
16.	Swami Vivekananda Career Guidance and Information Center Committee	1. Dr. Pratibha Jain	-	Convenor
		2. Dr. H.R.Thakur	-	Member
		3. Dr. J.R.Singh	-	Member
		4. Dr.Bhupendra Kumar	-	Member
17.	Personality Development Cell	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Pratibha Jain	-	Co Convenor
		3. Dr.Bhupendra Kumar	-	Member
18.	Literary Cultural and Youth Festival Committee	1. Dr. Pratibha Jain	-	Convenor
		2. Dr.H.R.Thakur	-	Member
		3. Dr.Bhupendra Kumar	-	Member
		4. Dr. Siddharth Ganvir	-	Member
		5. Dr. J.R.Singh	-	Member
19.	NSS Committee	1. Dr.Bhupendra Kumar	-	Prog.Officer (Boys)
		2. Dr. Pratibha Jain	-	Prog.Officer (Girls)
		3. Smt. Priti Gupta	-	Assistant
20.	Sports Committee	1. Dr. J.R.Singh	-	Convenor
		2. Dr. Pratibha Jain	-	Member
		3. Dr. Siddharth Ganvir	-	Member
		4. Dr.Bhupendra Kumar	-	Member
		5. Dr.H.R.Thakur	-	Member
21.	Guest Feculty Committee	1. Dr.Bhupendra Kumar	-	Convenor
		2. Dr.H.R.Thakur	-	Co Convenor
		3. Dr. Siddharth Ganvir	-	Member
22.	Teaching Management and Time Table Committee	1. Prof.A.K.Rawat	-	Convenor
		2. Dr. H.R.Thakur	-	Co Convenor
		3. Dr. Siddharth Ganvir	-	Member
		4. Dr.Bhupendra Kumar	-	Member
23.	Discipline Committee (Anti Ragging/Tution Control/Students Grievance)	1. Prof. A.K.Rawat	-	Convenor
		2. Dr. J.R.Singh	-	Co Convenor
		3. Dr. Siddharth Ganvir	-	Member
		4. Dr. Pratibha Jain	-	Member
24.	Women Grievance Committee/Cell	1. Dr. Pratibha Jain	-	Convenor
		2. Smt Priti Gupta	-	Co Convenor
		3. Smt Bharti Ahirwar	-	Member
		4. Sona Vishwakarma	-	Member
25.	Student Union Committee	1. Prof. A.K.Rawat	-	Convenor
		2. Dr. Siddharth Ganvir	-	Co Convenor
		3. Dr.Bhupendra Kumar	-	Member
		4. Dr. J.R.Singh	-	Member
		5. Dr. Pratibha Jain	-	Member

No.	Committee	Members		Role
26.	Library and Reading Room Committee	1. Dr. Siddharth Ganvir	-	Convenor/Sec.
		2. Prof. A.K.Rawat	-	Member
		3. Dr. H.R.Thakur	-	Member
		4. Dr. J.R.Singh	-	Member
		5. Dr. Pratibha Jain	-	Member
		6. Dr.Bhupendra Kumar	-	Member
27.	Exam Coordinator	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Siddharth Ganvir	-	Co Convenor
28.	Gaon Ki Beti/Pratibha Kiran/Vikramaditya Yojna/Awagaman Yojna Committee	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Pratibha Jain	-	Co Convenor
		3. Smt Priti Gupta	-	Clerk
29.	SC, ST, OBC Scholarship	1. Dr. Siddharth Ganvir	-	Convenor
		2. Dr. H.R.Thakur	-	Member
		3. Smt Priti Gupta	-	Member
		4. Shri Narayan Prasad	-	Member
30.	Poor Student Scholarship	1. Dr. H.R.Thakur	-	Convenor
		2. Prof.A.K.Rawat	-	Co Convenor
		3. Shri M.K.Sirothhiya	-	Clerk
31.	Equity for Disabled Committee	1. Dr. H.R.Thakur	-	Convenor
		2. Dr.Bhupendra Kumar	-	Member
		3. Dr. Pratibha Jain	-	Member
32.	Online Addmission Committee	1. Dr.Bhupendra Kumar	-	Convenor
		2. Dr. Pratibha Jain	-	Co Convenor
		3. Dr. Siddharth Ganvir	-	Member
		4. Shri Brijesh Soni	-	Member
33.	Magazine Committee	1. Dr. H.R.Thakur	-	Editor General
		2. Dr. Siddharth Ganvir	-	Editor
		3. Dr.Bhupendra Kumar	-	Editor
		4. Dr. Pratibha Jain	-	Editor
34.	Vidhansabha Question and Information Cell	1. Dr. Siddharth Ganvir	-	Convenor
		2. Shri M.K.Sirothhiya	-	Member/Secr.
35.	RTI, Press Spokes Person and Public Relation/CM Help Line Committee	1. Dr. H.R.Thakur	-	Convenor
		2. Dr.Bhupendra Kumar	-	Co Convenor
		3. Shri M.K.Sirothhiya	-	Member
36.	Research and Educational Developmant Activity Committee	1. Dr. H.R.Thakur	-	Convenor
		2. Dr. Pratibha Jain	-	Co Convenor
		3. Dr.Bhupendra Kumar	-	Member

4. Admission Statistics

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1st	645	49	NA

preference				
Applications that ranked the college as the 2nd preference	**62**	**06**		
Applications that ranked the college as the 3rd preference	**123**	**0**		
Total number of applications received	830	55	
Number of students admitted	605	55	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

S. No.	Class	General Category		
1	**2**	**3**		
		Boys	Girls	Total
1	**B.A. Ist Sem.**	18	23	**41**
2	**B.A. IIIrd Sem.**	8	16	**24**
3	**B.A. V Sem**	3	18	**21**
4	**B Com Ist Sem**	22	11	**33**
5	**B Com IIIrd Sem**	16	8	**24**
6	**B Com V Sem.**	14	5	**19**
7	**B.Sc. Ist Sem (Bio)**	4	10	**14**
8	**B.Sc. IIIst Sem (Bio)**	7	12	**19**
9	**B.Sc. Ist Sem (Maths)**	9	5	**14**
10	**B.Sc. IIIst Sem (Maths)**	8	4	**12**
11	**B.Sc. Vst Sem (Bio)**	2	5	**7**
12	**B.Sc. V st Sem (Maths)**	11	2	**13**
13	**M Com Ist Sem**	4	1	**5**
14	**M Com IIIrd Sem**	-	2	**2**

S. No.	Class			
15	MA Ist Sem (Pol. Sci.)	3	7	**10**
16	MA III Sem (Pol.Sci.)	-	1	**1**
17	MA Ist Sem (Soc.)	-	2	**2**
18	MA IIIrd Sem (Soc.)		3	**3**
	Total	129	135	**264**

S. No.	Class	OBC Category		
1	**2**	**3**		
		Boys	Girls	Total
1	B.A. Ist Sem.	122	102	**224**
2	B.A. IIIrd Sem.	69	60	**129**
3	B.A. V Sem	31	43	**74**
4	B Com Ist Sem	45	28	**73**
5	B Com IIIrd Sem	29	18	**47**
6	B Com V Sem.	29	4	**33**
7	B.Sc. Ist Sem (Bio)	30	30	**60**
8	B.Sc. IIIst Sem (Bio)	12	13	**25**
9	B.Sc. Ist Sem (Maths)	20	12	**32**
10	B.Sc. IIIst Sem (Maths)	21	4	**25**
11	B.Sc. Vst Sem (Bio)	11	7	**18**
12	B.Sc. V st Sem (Maths)	11	3	**14**
13	M Com Ist Sem	5	8	**13**
14	M Com IIIrd Sem	2	1	**3**

S. No.	Class			
15	MA Ist Sem (Pol. Sci.)		12	**12**
16	MA III Sem (Pol.Sci.)	3	2	**5**
17	MA Ist Sem (Soc.)	1	-	**1**
18	MA IIIrd Sem (Soc.)	-	-	**0**
	Total	441	347	**788**

S. No.	Class	SC Category		
1	**2**	**3**		
		Boys	Girls	Total
1	B.A. Ist Sem.	35	20	**55**
2	B.A. IIIrd Sem.	14	11	**25**
3	B.A. V Sem	9	16	**25**
4	B Com Ist Sem	6	7	**13**
5	B Com IIIrd Sem	9	2	**11**
6	B Com V Sem.	3	-	**3**
7	B.Sc. Ist Sem (Bio)	10	3	**13**
8	B.Sc. IIIst Sem (Bio)	8	1	**9**
9	B.Sc. Ist Sem (Maths)	8	1	**9**
10	B.Sc. IIIst Sem (Maths)	4	-	**4**
11	B.Sc. Vst Sem (Bio)	8	2	**10**
12	B.Sc. V st Sem (Maths)	1	-	**1**
13	M Com Ist Sem	1		**1**
14	M Com IIIrd Sem	-	-	**0**

S. No.	Class			
15	MA Ist Sem (Pol. Sci.)	6	3	**9**
16	MA III Sem (Pol.Sci.)	-	3	**3**
17	MA Ist Sem (Soc.)	2	-	**2**
18	MA IIIrd Sem (Soc.)	-	-	**0**
	Total	124	69	**193**

S. No.	Class	ST Category		
1	2	3		
		Boys	Girls	Total
1	B.A. Ist Sem.	7	13	**20**
2	B.A. IIIrd Sem.	6	2	**8**
3	B.A. V Sem	5	2	**7**
4	B Com Ist Sem	-	1	**1**
5	B Com IIIrd Sem	-	-	**0**
6	B Com V Sem.	-	-	**0**
7	B.Sc. Ist Sem (Bio)	-	-	**0**
8	B.Sc. IIIst Sem (Bio)	-	1	**1**
9	B.Sc. Ist Sem (Maths)	2	1	**3**
10	B.Sc. IIIst Sem (Maths)	-	-	**0**
11	B.Sc. Vst Sem (Bio)	1	-	**1**
12	B.Sc. V st Sem (Maths)	-	-	**0**
13	M Com Ist Sem	-	-	**0**
14	M Com IIIrd Sem	-	-	**0**

15	**MA Ist Sem (Pol. Sci.)**	-	-	**0**
16	**MA III Sem (Pol.Sci.)**	-	-	**0**
17	**MA Ist Sem (Soc.)**	-	-	**0**
18	**MA IIIrd Sem (Soc.)**	-	-	**0**
	Total	21	20	**41**

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Arts	B.A.	10+2	Foundation course + *Economics - English - History* *Economics - English - Sociology* *Economics - Hindi - History* *Economics - Hindi - Political Science* *Economics-History- Political Science* *Economics - History - Sociology* *Economics - Political Science - Sociology* *English - Economics - Sociology* *English - Hindi - History* *Hindi - History - Political Science* *History - Political Science - Sociology*
Commerce	B.Com	10+2 (Science/Commerce)	All Compulsory Subject
Science	B.Sc.	10+2 (Science)	Foundation course + Chemistry, Botany, Zoology Chemistry, Maths, Physics

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	*M.A.*	*3 year Degree course in any faculty*	*1. Political Science 2. Sociology*
Commerce	*M.Com.*	*3 year Degree course in Commerce faculty*	*All Compulsory*

6. Academic Calendar 2016 - 17

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	Zero Classes 10 days in July month.	Only one day in January
Teaching and Continuous Comprehensive Evaluation	From 14 July to 07 November	From 3 January to 25 April
CCE Schedule	4th week of September	2nd week of March
Preparation Leave	From 8 Nov. to 14 Nov.	From 26 April to 27 April
Practical Exams (Graduation/Post Graduation)	Between 15 October and 07 Nov.	Between 25 March and 25 April.
Semester and ATKT Exams	15 Nov. to 21 December.	28 April to 26 May.
Declaration of Examination Results	Till 31 December.	Till 15 June.
Semester Break (for students)	From 22 December to 31 December.	From 27 May to 30 June
Semester Break (for teachers)	From 22 December to 31 December.	From 27 May to 15 June

7. The Student Experience

Briefly describes student life in the college:
- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Classrooms -14	Smart Class - 01
Laboratories with equipments – 04	Garden - 01
Girls Common Room – 01	Auditorium - 01
NSS Room – 01	Sports Room - 01
Library – 01	Playground - 01
Study Room -01	Girls Toilet - 01
Boys Toilet – 01	Toilet for Disabled - 01
Ramp for Disabled	

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

One Library having almost 30000 text & reference books. Automation for e-library is in progress.

- Student support services:
  - ✓ IT enabled services

1- NMEICT Connection for students.

2-Wi-fi Facilities in Campus with Five Routers.

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Gaon ki Beti Yojna, Post metric Schlorship, Vikrmaditya Yojna, Pratibha kiran Yojna, Karmakar Yojna, Tranportation Scheme.

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS (Boy and Girls Units)
Facilities for physically challenged & slow learners;
Grievance Redressal Cell,
Career Guidance Cell.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

NSS   ;   Sports ;   Youth Festival/Cultural Events

8. Student Achievements

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

CULTURAL
- **Participation**

S.no	Name of the event	District Level	State Level	University	National Level
1	Solo singing Classical	2	-	-	-
2	Group singing	2	-	-	-

- **Awards and Achievements**

Name of the student	Class	Event	Award/Achievement
Pramod Ahirwar	B.A. III Sem.	NSS	Adventure camp in Shimla
Prabhat Khare	B.Com. VI Sem.	NSS	State Camp in Niravali Gwalior
Sonali Jain	B.A. IV Sem.	NSS	State Camp Niravali Gwalior

SPORTS
- **Participation**

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
01	(Shot put)	Ankit Goutam	Ankit Goutam		
02	(Vollyball)	Balram Beldar; Vikesh Shrivastava	Balram Beldar	Vikesh Shrivastava	
03	Kabaddi	Kovan Singh Lodhi	Kovan Singh Lodhi		
04	Kho-kho	Ritesh Lodhi			

- **Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
Ankit Goutam	B.A. IVth	Athelatics Shot put	First Position in Division Level

9. Research Activities

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- **Major research themes**

S. No.	Department	Prioritized research area and expertise	Social/ economic context
		Nil	

- **Major/Minor research projects**

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
Nil					

- **Publications in national/ international journals**

Name of Faculty	S. No.	Title of the Research Paper	Name of the Book	Publisher	Editor
	1	2	3	4	5
Dr. J.R.Singh	1	भूमि सुधार एवं ग्रामीण समाज	भूमि सुधार एवं ग्रामीण विकास	गुप्ता प्रकाशन सदर बाज़ार नागपुर महाराष्ट्र	डॉ आनंद प्रकाश सिंह प्रोफेसर समाजशास्त्र डॉ हरीसिंह गौर यूनिवरसिटि सागर
	2	ग्रामीण बेरोजगारी- कारण एवं निदान	सुनिश्चित रोजगार एवं ग्रामीण विकास	अमन प्रकाशन, कटरा सागर	डॉ आनंद प्रकाश सिंह प्रोफेसर समाजशास्त्र डॉ हरीसिंह गौर यूनिवरसिटि सागर
	3	भारतीय समाज मे दलितों की स्थिति (अहिरवार समाज पर केन्दित)	उच्च शिक्षा एव समाजशास्त्र	के॰के॰ प्रकाशन इलाहाबाद (उ.प्र॰)	डा॰ ध्रुव दीक्षित सहायक प्राध्यापक केशरवानी महाविद्यालय जबलपुर
	4	कन्या भ्रूण हत्या एव लिंग अनुपात (एक अनुभवात्मक	कन्या भ्रूण हत्या: एक सामाजिक	अमन प्रकाशन क्रीति स्तम्भ कटरा, सागर	डा॰ ध्रुव दीक्षित सहायक प्राध्यापक

		विश्लेषण)	अभिशाप		केशरवानी महाविध्यालय जबलपुर
	5	घरेलू हिंसा: एक सामाजिक विमर्श	घरेलू हिंसा: एक सामाजिक और समाधान	अमन प्रकाशन क्रीति स्तम्भ कटरा, सागर	डा॰ श्रीमति भावना वर्मा जबलपुर
	6	महिला सशक्तिकरण	महिला विकास के विविधआयाम	रायल कम्प्यूटर सागर	डा॰नीरा सहायक एव पदमा आचार्य
Name of employee	**S.No.**	**Name of Journal**	**Title of the paper**	**ISSN no.**	**National/ International**
Dr.H.R.Thakur	1.	शोध – छितिज	आचार्य रामचंद्र शुक्ल और छायावादी रहस्यवाद	2395.30 63	National
	2.	शोध – छितिज	रचना और आलोचना की सहधर्मिता	2395.30 63	National
	S.No.	**Name of the books**	**Title of the article**	**ISBN No.**	
	1.	उदारीकरण के पश्चात मध्यप्रदेश में ग्रामीन विकास	उदारीकरण के पश्चात मध्यप्रदेश में ग्रामीन विकास	81.902504.6.9	
	S.No.	**Name of the Books**	**Name of publisher**	**ISBN No.**	
	1.	छायावादी व्रतत्त्रयी कवियो की आलोचना द्रष्टि	क्राष्ण कम्प्यूतर एव प्रिंटर सागर (म0प्र0)	81.89740.00.8	
Name of employee	**S.No.**	**Name of Journal**	**Title of the paper**	**ISSN no.**	**National/ International**
Dr.Bhupendra Kumar	1.	Synthesis Indian Journal of English Literature & Language	Existentialism In Girish Karnad's Plays: Tughlaq, Hayavadana And Nagamandala.		National
	2.	शोध- क्षितिज	Passion:	2395-3063	National

		Multi Faculty Research Journal	Originator of Conflict		
	3.	Environment & Tourism	Sustainable Development And Environment	978-81-89740-44-3	National
	4.	महिला विकास के विविध आयाम	Women Empowerment Versus Women Exploitation	978-81-904719-6-1	National
	S.No.	**Name of the books**	**Title of the article**	**ISBN No.**	
	1.	व्यक्तित्व भाषा मिडिया एक अनुशीलन	Importance of English In Personality Development	978-93-85833-76-2	
	S.No.	**Name of the Books**	**Name of publisher**	**ISBN No.**	
	1.	Nature of Conflict In Ramayana And Paradise Lost: A Comparative Study	JTS Publications Delhi - 110053	978-93-85833-37-3	

- **List of linkages/ Collaborations/ MOUs**

Nil

- **College Publications: Research Journal, Magazine, Newsletter**

College magazine is published regularly with title "Prayas".

10. Human Resources

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
Sanctioned by UGC/ University/ State Govt	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	03	-	16	-	05	04
Filled	-	01	06	12	02	-
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	02	10	-
Filled	-	-	-	02	10	-

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	*Dr.Kuldeep Yadav*	M.A., P.hd.	Political Science
2	*Dr. Niteesh Obrine*	M.A., P.hd.	Political Science
3	*Dr. Abhilasha Jain*	M.A., P.hd.	Economics
4	*Dr. Babulal Ahirwar*	M.Com., P.hd.	Commerce
5	*Dr. Ashish Chourasiya*	M.Com., P.hd.	Commerce
6	*Dr. Manish Jain*	M.Com., P.hd.	Commerce
7	*Dr. Kiran Jain*	M.Com., P.hd.	Commerce
8	*Dr. Shailendra Singh*	M.Sc., P.hd.	Botany
9	*Dr. Brijesh Vishwakarma*	M.Sc., P.hd.	Physics
10	*Dr. Kamendra Ahirwar*	M.Sc., P.hd.	Zoology
11	*Gouri shanker Rajput*	M.Sc.	Chemistry
12	*Ku. Jyoti Manhdele*	M.Sc.	Mathematics
13	*Shri Mahendra Ahirwar*	M.Sc.	Computer Science
14	*Ku. Sona Viswakarma*	M.P.Ed.	Physical Education
15	*Smt. Bharti Ahirwar*	M.A.	Hindi
16	*Dr. Smt. Shiromani Mishra*	M.Lib., Ph.D.	Library Science

3. Annual improvement in academic, research & administrative Initiatives

Every year faculty wise academic, research & administrative initiatives are improved by the efforts of teaching staff. Recently one of our teaching staff published his first book.

11.   Events and Initiatives

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

NSS		
Career Guidance	-	Regular Activities, Camps, Collage level and District level
Sports		Organization
Youth Festivals		

12. Institutional Development plan

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30th September [current year]
		Improving Teaching Tactics	
		Improving Research Culture	
		Improving Students Support Activities	
		Improving Security Features	

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

IQAC is in initiative stage.

13. Placement Report

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
	Nil		

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
	Nil		

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Dr. Abhilasha Jain	Guest Faculty	H.E.
2	Dr. Pradeep Shrivastava	Labour Inspector	Labour Department
3	Rishi Dubey	Private Advocate	High Court
4	Dr. Kuldeep Yadav	Guest Faculty	H.E.
5	Dr. Babulal Ahirwar	Guest Faculty	H.E.
6	Suryakant Dubey	Journalist	Raj Express

14.   Innovations and Best Practices

Regular plantation, guidance to the weak students, motivational sessions in regular classes are some of the best practices of this college.

15.   WOC Analysis (strength , weaknesses, Opportunity and Challenges)

Strengths
1. Teachers are all well qualified. Almost all has doctorate degree in their respective subjects.

2. College has its own building and has 20 acres of land.

3. Library is rich concerning the reference books which are used by teachers as well as students.

4. The college has a well equipped auditorium. It has audio – visual aids, interactive boards, podium, etc.

5. It has computers, fax machine, printers, projectors, wi-fi connection, internet facility, SWAN connection, vigilance cameras etc.

6. It has water filter and water cooler.

Weaknesses
1. The college is situated in a remote area which is almost 2 kms away from the city. There is lack of taxi, rikshaw or other facilities for coming to the college. Students come to the college on foot.

2. Another drawback of the college is its lack of play ground and that is because of the big stones on all over the possessed land.

3. Science faculty does not have regular teaching staff and other technical supporting staff at all.

Opportunities
1. There are opportunities of developing the groves of Teak plants and other xerophytic plants.

2. Environmental friendly practices like energy conservation, rain water harvesting can be developed.

Challenges
1. It is really challenging to run science faculty in its initial stage without any regular staff of science faculty.

2. Another challenge for the college is to develop a play ground for the students who are helpless to play on school's play ground.

3. The students have to come to the college on foot as there is no proper conveyance.

16. Looking Ahead Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Infra-structure	Development and expansion of the playground	Students will be benefitted.
2	Infra-structure	Extension and Renovation of Science Labs with all facilities	Students will be benefitted.
3	Infra-structure	3 Smart Classes	Students and staff will be benefitted.
4	Infra-structure	College Boundary	for security reason.
5	Research	To apply for research centre	Ultimately Students will get a research environment.
6	Student support	To start remedial and competitive exam preparation classes	Rate of student employment will increase.

17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	102	128	90	320	640
Postgraduate	14	18	13	45	90
PhD	-	-	-	-	-

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	59	47	33	2	8	0
	Female	34	28	12	4	3	0
ST	Male	12	6	5	0	0	0
	Female	8	12	1	0	0	0
Other Reserved Categories	Male	245	190	115	8	5	0
	Female	177	164	92	17	19	0
General	Male	46	44	33	7	7	0
	Female	41	45	38	15	10	0
Total	Male	362	287	186	19	20	0
	Female	260	249	143	37	32	0

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	320	414	60	41
Commerce	160	68	30	15
Science	80+80=160	94+46=140	0	0

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)		
	Number of students admitted to the	Of (*), the number of students currently enrolled in the 2nd year who:

		1st year in [the previous academic year] (*)	Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male			
	Female			
ST	Male			
	Female			
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	9		
	Female	3		
ST	Male	0		
	Female	0		
Other Reserved Categories	Male	6		
	Female	20		
General	Male	7		
	Female	10		
Total	Male	22		
	Female	33		

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)		
	Number of students admitted to the 1st year in 2014-15 [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic

			year
SC	Male	30	18
	Female	21	18
ST	Male	7	3
	Female	3	1
Other Reserved Categories	Male	97	54
	Female	53	41
General	Male	48	30
	Female	40	26
Total	Male	182	105
	Female	117	86

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	0	0
	Female	4	3
ST	Male	0	0
	Female	0	0
Other Reserved Categories	Male	6	5
	Female	3	3
General	Male	0	0
	Female	6	5
Total	Male	6	5
	Female	13	11

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]						
	Reserved					Unreserved
	SC	ST	MP Reside	Females	Others	

				nts			
Assistant Professor	Sanctioned	0	0	0	0	0	**16**
	Filled (Regular)	**1**	0	**2**	0	0	**1**
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	**2**	**1**	**12**	**3**	**4**	**2**
Associate Professor	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	**1**	**1**	**4**	**1**	**1**	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Professor	Sanctioned	0	0	0	0	0	**3**
	Filled (Regular)	0	0	0	0	**1**	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Admin. Staff (all)	Sanctioned	0	0	0	0	0	**4**
	Filled (Regular)	0	0	**2**	**1**	0	**1**
	Filled (Contract)	0	0	0	0	0	0
Accountant	Sanctioned	0	0	0	0	0	**1**
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)	0	0	0	0	0	0

Data Source: AISHE

(b) Training of faculty and administrative staffbetween October 1st [previous year] to September 30th [current year]		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained	NIL	NIL	NIL
	Avg. number of days	NIL	NIL	NIL
Associate Professor	Number trained	NIL	NIL	NIL
	Avg. number of days	NIL	NIL	NIL
Professor	Number trained	NIL	NIL	NIL
	Avg. number of days	NIL	NIL	NIL
Administrative Staff (all)	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-
Accountant	Number trained	-	N/A	-

	Avg. number of days	-	N/A	-

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	1	1	0	0
	Contract	0	0	0	0
	Guest Lecturers	9	3	0	0
Associate Professor	Regular	4	0	0	0
	Contract	0	0	0	0
	Guest Lecturers	0	0	0	0
Professor	Regular	1	0	0	0
	Contract	0	0	0	0
	Guest Lecturers	0	0	0	0

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1st [previous year] to September 30th [current year]		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	58	336929	7	51106	0	0
	Female	99	504135	5	40860	0	0
ST	Male	15	86745	0	0	0	0
	Female	13	63376	0	0	0	0
General	Male	357	1152323	12	35556	0	0
	Female	347	1536332	17	66646	0	0
Total	Male	430	1575997	19	86662	0	0
	Female	459	2103843	22	107506	0	0

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1st [previous year] to September 30th [current year]		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	58	336929	7	51106	0	0
	Female	99	504135	5	40860	0	0
ST	Male	15	86745	0	0	0	0
	Female	13	63376	0	0	0	0
General	Male	357	1152323	12	35556	0	0
	Female	347	1536332	17	66646	0	0
Total	Male	430	1575997	19	86662	0	0
	Female	459	2103843	22	107506	0	0

Data Source: College records, DHE

(b) Hostel occupancy as on 30th September, [Current Year] (all hostels)		
Capacity Males: Females:		Number of residents
SC	Male	
	Female	
ST	Male	N.A.
	Female	
General	Male	
	Femal	

Total	e	
	Male	
	Female	

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after _____)	
Capacity	**Number of residents**
SC	
ST	N.A.
General	
Total	

Data Source: Hostel register verified against fee receipts on record

4. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	59	31	9	15	217	172	53	49	338	267
	1st division	1	1	3	0	2	12	2	4	8	16
	2nd Division	5	15	0	8	64	81	16	22	155	121
	3rd Division	0	1	0	0	0	1	0	0	0	2
2nd year	Appeared	35	14	6	3	131	95	39	40	211	152
	1st division	1	0	0	0	1	5	2	5	5	11
	2nd Division	12	9	4	0	78	64	13	18	121	91
	3rd Division	3	0	0	0	8	4	1	1	12	5
3rd year	Appeared	21	18	6	2	82	57	30	30	139	107
	1st division	5	1	0	0	6	6	9	3	20	8
	2nd Division	13	15	3	1	48	35	21	23	85	74
	3rd Division	0	2	0	0	0	0	0	0	0	2

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F

1st year	Appeared	9	3	0	0	6	20	7	10	22	33
	1st division	2	0	0	0	0	5	0	4	2	9
	2nd Division	5	2	0	0	4	14	5	6	14	22
	3rd Division	0	0	0	0	0	0	0	0	0	0
2nd year	Appeared	0	3	0	0	5	3	0	6	5	12
	1st division	0	3	0	0	3	3	0	5	3	11
	2nd Division	0	0	0	0	2	0	0	0	2	0
	3rd Division	-	1	-	-	1	-	-	-	1	1

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

5. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)		Number of students who graduated in[the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female	College doesn't have a tracking system.				
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)		Number of students who graduated in[the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					

	Female	
ST	Male	
	Female	College doesn't have a tracking system.
General	Male	
	Female	
Total	Male	
	Female	

Data Source: Records of the college placement cell

6. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	**Number**
Arts	
Commerce	NA
Science	
All disciplines	

Data Source: AISHE

7. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	**Number of active projects**	**Total Revenue Generated (Rs. lakhs)**
Arts		
Commerce	NA	
Science		
All disciplines		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]			
Discipline Group	**Number of papers published**		**Number of published papers through cross-institute research collaboration**
	International Journals	**National Journals**	
Arts	-	-	-
Commerce	-	-	-
Science	-	-	-
All disciplines	-	-	-

Date Source: College records based on published papers submitted by faculty

8. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1st Cycle	LOI- 20/03/2015 SSR- 29/04/2016	10-11 April 2017	B	5 years

Date of submission of the Annual Quality Assurance Report for the current year: To be submitted.

Does the college have currently valid UGC autonomy? _**No**_ . If yes, by order number_____, dated _____.

9. Institutional Trends

Variable	Baseline Value	[Year 1]	2014-15	2015-16	2016-17	Current Year
Percentage of sanctioned seats in the 1st year filled (undergraduate, all categories)			107	150	126	97
Percentage of sanctioned seats in the 1st year filled (postgraduate, all categories)			52	63	61	62
Transition rate from the 1st year to the 2nd year (undergraduate, all categories)			85	84	86	91
On-time graduation rate (undergraduate, all categories)			30	69	71	Awaited
Transition rate from the 1st year to the 2nd year (post graduate, all categories)			91	61	95	96
On-time graduation rate (postgraduate, all categories)			76	77	59	Awaited
Regular faculty in position rate (all levels, reserved categories)			32	26	26	26
Regular faculty in position rate (all levels, unreserved categories)			16	11	11	11
Percentage of regular faculty with PhDs (all levels)			42	32	32	32

Variable	Baseline Value	[Year 1]	2014-15	2015-16	2016-17	Current Year
Employment rate of graduates from the previous academic year (undergraduate, all categories)			Not tracked			
Employment rate of graduates from the previous academic year (postgraduate, all categories)			Not tracked			
Percentage of total revenue generated through externally funded research			N.A.			
Number of papers published in peer-reviewed, international journals			3	1	3	0

Source: Tables under section 1-8.

10. Financial Reports

Name and registration number of the auditor _Shri R. D. Badonia__.

Number of audit observations recorded by the audito__3 (UGC, Govt. and Janbhagidari)__.

Number of audit responses found satisfactory, as certified by the project directorate_____.

Certified audit reports as per the standard Chart of Accounts to be attached.

11. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted __27 September 2016___

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.

- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.